



Person Specification – Health & Inclusion Coordinator

	Essential	Desirable	Method of Assessment
Qualifications and training	<ul style="list-style-type: none"> • A positive attitude towards professional development and their own learning. 	<ul style="list-style-type: none"> • A degree or equivalent level qualification or experience. • Level 2 qualification in Youth Work/Social Work/Health Work. • NGB football or sport coaching qualifications. • Current first aid and safeguarding qualifications. 	Application form/interview
Experience & Skills	<ul style="list-style-type: none"> • A passion for sport, community and making a difference. • Experience of working with hard-to-reach individuals or target groups, including young people and/or vulnerable adults. • Good understanding of social inclusion and the issues facing people at risk of exclusion and disadvantaged groups. • Good understanding of equality, diversity, and inclusion. • Competent in using Microsoft Word, Excel and PowerPoint and data management systems to monitor, evaluate and report to funder 	<ul style="list-style-type: none"> • Knowledge of the Chester and Cheshire West area and its communities. • Experience of managing or supervising support staff or volunteers. • Working with community groups, external partners and funding organisations. • Experience of writing development plans, work programmes and reports. 	Application form/interview

Personal Attributes	<ul style="list-style-type: none"> • A passion for community and making a difference. • Good communication and interpersonal skills. • Excellent planning and organisational skills. • Ability to monitor and evaluate your own work in order to continually improve. • Ability to inspire, motivate and encourage people of all ages through sport. • Self-motivation and ability to work under own initiative. • Evidence of ongoing and regular continuing professional development (CPD). • A commitment to the delivery of inclusive coaching sessions. • Ability to be a positive role model. • A commitment to probity, honesty and openness in dealing with others. 		Application form/interview
Other	<ul style="list-style-type: none"> • Willingness to work flexible hours including evenings and weekends. • Full driving licence and access to own vehicle. • Willingness to undertake an enhanced DBS disclosure. 		Application form/interview